



N° 0250/AMBACI-Vienne/MP/SND/GM/2026

25 FEV 2026

Vienne, le 24 février 2026

Objet : Avis de vacance de poste à l'Académie
Internationale Anti-Corruption (IACA)

Madame la Ministre d'Etat,

J'ai l'honneur de vous faire parvenir, ci-joint, un avis de vacance de poste publié par l'Académie Internationale Anti-Corruption (IACA) sous le numéro VN 001/2026 concernant le recrutement d'un Coordonnateur de projet au département des programmes académiques de l'IACA, à Laxembourg en Autriche.

Les candidatures devraient être soumises via la plateforme d'emploi de l'IACA en indiquant clairement le numéro de l'avis de vacance de poste susmentionné, à l'adresse électronique suivante : <https://www.iaca.int>, au plus tard le **13 mars 2026**.

Aussi, dans le cadre de la politique de promotion et d'intégration des Ivoiriens dans les Organisations Internationales, vous saurais-je gré des dispositions que vous voudrez bien faire prendre en vue d'assurer une large diffusion de cette offre et de susciter également des candidatures ivoiriennes qualifiées.

Je vous prie d'agréer, **Madame la Ministre d'Etat**, l'assurance de ma haute considération.



Le Chargé d'Affaires a.i.

AHOUSSI Kouha Séverin
Ambassadeur, Représentant Permanent Adjoint

**MADAME LA MINISTRE D'ETAT, MINISTRE DES AFFAIRES
ETRANGERES ET DE LA COOPERATION INTERNATIONALE**

ABIDJAN

Ampliations:

- Haute Autorité pour la Bonne Gouvernance ;
- Ministère de la Justice et des Droits de l'Homme ;
- Ministère de l'Intérieur et de la Sécurité.

Reference No.: IACA-2026-SP-0045

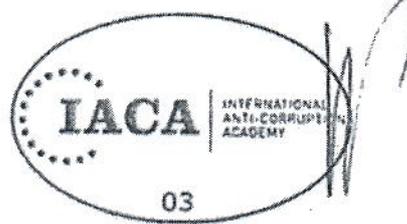
The International Anti-Corruption Academy (IACA) presents its compliments to the Permanent Missions/Permanent Observer Missions of the Parties, Signatories and Observers to the Agreement for the Establishment of the International Anti-Corruption Academy as an International Organization (IACA Agreement) and has the honour to inform that the Academy is currently accepting applications for the position of Project Coordinator. The relevant vacancy notice is available at the under VN 001/2026 and is also enclosed for ease of reference.

IACA would like to encourage the Permanent Missions/Permanent Observer Missions to inform the relevant authorities in their countries/organizations and to promote this opportunity in order to ensure wide outreach among qualified candidates. Application documents should be submitted to IACA no later than 13 March 2026 (15:00, UTC+2).

The International Anti-Corruption Academy avails itself of the opportunity to renew to the Permanent Missions/Permanent Observer Missions of Parties, Signatories and Observers to the IACA Agreement the assurances of its highest consideration.

Laxenburg, 20 February 2026

Encl.: as stated



To the Permanent Missions/Permanent Observer Mission
of Parties, Signatories and Observers to the IACA Agreement
to International Organizations in Vienna, Geneva, New York



VACANCY NOTICE 001/2026

Project Coordinator (AC 7)

All our work shall be driven by commitment and excellence

Department:	Academic Programmes
Location:	Laxenburg, AUSTRIA
Type of Contract:	Fixed term (extra-budgetary)
Grade Level:	AC 7
Application Deadline:	13 March 2026 (15:00 UTC+2)
Languages Required:	English and Arabic
Duration of the Contract:	1 year (renewable) with 4 months' probation period
Expected Start Date:	As soon as possible

BACKGROUND

About us

The International Anti-Corruption Academy (IACA) is an intergovernmental organization with a global constituency as well as a post-secondary educational institution, headquartered in Laxenburg/Vienna. It is the only international organization with a mandate focused solely on fighting corruption through education, research, cooperation, and technical assistance delivery.

IACA strives to complement the UN's work in the field of sustainable development, incl. through project implementation and provision of technical assistance, and to facilitate the implementation of the UN Convention Against Corruption. We are a pioneering institution that aims to overcome shortcomings in knowledge and practice in the field of anti-corruption and compliance, functioning as a centre of excellence in education, training, networking, and cooperation, as well as academic research. IACA activities benefit public and private sector professionals and practitioners, academics, media professionals, and civil society.

For detailed information on IACA, please visit our website at www.iaca.int.

Remuneration

As an international civil servant, the incumbent will be entitled to an all-inclusive annual salary of 82,439.00 EUR. An adjusted dependency benefit will be given to staff members with at least one child. For detailed information on IACA grades and conditions, please consult the *Staff Rules of the International Anti-Corruption Academy*.

Applying

If you have related work experience, meet the requirements outlined in the Job Description on the following pages, adhere to our goals and Guiding Principles, and would like to work in a dynamic, multicultural environment, please send a concise CV and cover letter via our job platform, clearly stating the Vacancy Notice number in the subject line, no later than 13 March 2026 (15:00 UTC+2). Please include your contact details as well as the names and contact details of three references. Shortlisted candidates will be called for an interview.

JOB DESCRIPTION

Job Description:

Duties and Responsibilities

The Project Coordinator will coordinate and oversee the multi-annual, extra-budgetary project "IMPACT - Innovative Mentoring and Practical Anti-Corruption Training", implemented within IACA's Academic Programmes Department. The project is funded under the Siemens Integrity Initiative - Evolve Funding Round, with financial support from Siemens AG, and runs until March 2029. The position is 100% funded through the project.

The incumbent will be responsible for the coordination, co-development and preparation for the launch of a new academic programme in Arabic-language master's programme in anti-corruption and compliance, developed in partnership with a Saudi Arabian academic institution. The role focuses on curriculum design, academic coordination, accreditation processes, and stakeholder engagement, ensuring the programme is regionally anchored in the MENA context while aligned with international academic and professional standards. The first student intake is foreseen for September 2027.

Reporting to the Director of Academic Programmes, and working in close coordination with colleagues across the Academic Programmes Department and other relevant departments of the Academy, the Project Coordinator will also work closely with the Dean of IACA and perform the following principal duties:

Academic Programme Development

- Assist in the design and development of the accredited Arabic-language master's programme in anti-corruption and compliance, including curriculum framework, course structure, learning outcomes, and assessment strategies.
- Support the co-development of the programme with a partner academic institution in the Kingdom of Saudi Arabia, ensuring alignment with relevant national accreditation requirements and IACA academic standards.
- Conduct research on emerging trends and risks in anti-corruption, compliance, and other relevant topics, and integrate findings into programme content to ensure international relevance and regional contextual fit.
- Contribute to the identification and engagement of additional academic and expert institutions, as appropriate, to strengthen the programme's academic quality, attractiveness and reach, while maintaining the primary partnership arrangement.

Programme Coordination & Project Management

- Coordinate the programme development workplan, ensuring timely delivery of milestones, deliverables, and quality requirements.

- Coordinate engagement with the partner institution, including curriculum validation processes, governance arrangements, and preparation of formal agreements and accreditation documentation.
- Support programme readiness for launch, including academic quality assurance, faculty coordination, marketing and outreach planning, and preparation for first cohort enrollment.
- Support the development and management of programme-related digital learning resources, including the e-learning platform (Moodle) and associated content.
- Maintain effective stakeholder coordination and documentation, ensuring clear communication flows, accurate records, and well-managed knowledge outputs to support programme approval, accreditation, and launch in line with internal rules and established practices.
- Monitor regional and global trends in anti-corruption, governance, and compliance education.

The Academic Programmes Coordinator's place of employment is at the IACA campus, in a multinational environment. The incumbent may also be sent to IACA's other offices or to those of partners, contractors, or other third parties, in Austria or abroad, and thus must hold valid national travel documents. The incumbent actively contributes to the development and maintenance of the Academy's distinctive character as a center of excellence in the field of anti-corruption training and education.

Skills and Competencies

- Proven experience in the design, coordination and delivery of graduate-level academic or professional programmes, including curriculum development, accreditation processes, and academic quality assurance, preferably in an international or cross-regional context.
- Strong substantive knowledge of anti-corruption, compliance, integrity systems, prevention and investigation of financial crimes, and governance practices at global and regional levels.
- Demonstrated understanding of governance, compliance, and anti-corruption challenges in the MENA region, with the ability to develop academically rigorous and context-sensitive programme content adapted to regional legal, institutional, and cultural contexts.
- Excellent written and oral communication skills in Arabic and English, with the ability to convey complex concepts clearly and structured manner to diverse audiences.
- Proven experience in project coordination and implementation, including planning, monitoring, reporting, evaluation, project budgeting, financial tracking, and donor reporting.
- Strong research, analytical, and academic writing skills, with the ability to translate research and policy developments into high-quality educational content.
- Strong project management and organizational skills, with the ability to coordinate multiple tasks, timelines, and stakeholders effectively.
- Demonstrated ability to work independently with a high degree of responsibility while collaborating effectively in multicultural and multidisciplinary teams.
- Effective problem-solving and decision-making skills, with a proactive and innovative approach to achieving objectives.

- Ability to work under pressure, manage competing priorities, and meet deadlines in a dynamic project-based environment.
- Conscientious, efficient, and results-oriented, with strong attention to detail and quality standards.
- Experience in stakeholder engagement and coordination with academic institutions, experts, consultants, and other partner organizations.
- Proficiency in contemporary office software and digital collaboration tools, including MS Office 365.

Experience:

- A minimum of seven (7) years of professional experience in Project Coordination, preferably within an educational institution, international organization, or project-based environment.
- For applicants with a master's degree, a minimum of five (5) years of relevant professional experience is required, following the order of preference indicated above.

Experience in any of the following areas will be considered an asset:

- Experience in supporting the establishment or launch of new academic programmes, including coordination with partner institutions and accreditation bodies.
- Experience in the use and/or management of e-learning platforms, especially Moodle.
- Experience in communication and promotional activities, with a particular focus on delivering services within educational institutions.
- Professional experience gained in related professions, especially in academic environments, and working experience gained abroad or in multinational environments, in particular with international organizations.

Education

Bachelor's degree or an equivalent qualification in anti-corruption, compliance, education/training, ethics, international law, management, public policy or other relevant social science field. Candidates with advanced academic training are encouraged to apply.

Core Values

- Integrity
- Credibility
- Accountability
- Transparency
- Ethical values
- Merit-based systems
- Impartiality
- Maintaining an unbiased position

Competencies

- **Professionalism** - Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines, and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.
- **Communication** - Speaks and writes clearly and effectively; listens to others, correctly interprets messages from other and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match the audience; demonstrates openness in sharing information and keeping people informed.
- **Planning and organizing** - Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary.
- **Team work** - Works collaboratively with colleagues to achieve organisational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; builds consensus for task purpose and direction with team members; supports and acts in accordance with final group decisions, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
- **Accountability** - Takes ownership of all responsibilities and honors commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility for delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.
- **Creativity** - Actively seeks to improve programmes or services; offers new and different options to solve problems or meet client needs; promotes and persuades others to consider new ideas; takes calculated risks on new and unusual ideas; thinks "outside the box"; takes an interest in new ideas and new ways of doing things; is not bound by current thinking or traditional approaches.
- **Client orientation** - Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive relationships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems; keeps clients informed of progress and setbacks in projects; meets timeline for delivery of products or services to clients.
- **Commitment to continuous learning** - Keeps abreast of new developments in own occupation/profession; actively seeks to develop oneself professionally and personally; contributes to the learning of colleagues and subordinates; shows willingness to learn from others; seeks feedback to learn and improve.
- **Technological Awareness** - Keeps abreast of available technology; understands applicability and limitations of technology to the work of the office; actively seeks to apply technology to appropriate tasks, shows willingness to learn new technology.

SPECIAL NOTICE

IACA is committed to the principles of equal opportunities, non-discrimination, gender balance, and geographical distribution, and upholds its Guiding Principles. We seek to attract the best qualified and most dedicated workforce meeting the highest standards of professional ability, personal integrity, and social competence, and offer fair and competitive international employment terms and conditions.

ADDITIONAL CONSIDERATIONS

- Applications received after the closing date will not be considered.



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- IACA's selection is final and not subject to review.