

03 JUIN 2026



New York, le 02 juin 2026

Objet : Offre d'emploi au sein de la Convention sur l'Interdiction des Mines Antipersonnel

Madame le Ministre d'Etat,

J'ai l'honneur de vous faire parvenir, ci-joint, avec le document qui l'accompagne, la lettre en date du 27 mai 2026, par laquelle l'Ambassadrice Eunice M. Tembo Luambia, Représentante permanente de la République de Zambie auprès de l'Office des Nations Unies à Genève et Présidente de la vingt-troisième Réunion des Etats parties à la Convention sur l'interdiction des mines antipersonnel (APMBC), invite les Etats membres à présenter des candidatures pour le poste de Directeur de l'Unité d'appui à la mise en œuvre de ladite Convention, basé à Genève, en Suisse.

Cette fonction revêt une importance particulière dans le cadre de la mise en œuvre de la Convention sur l'interdiction de l'emploi, du stockage, de la production et du transfert des mines antipersonnel et sur leur destruction, instrument international majeur visant à mettre un terme aux souffrances et aux pertes humaines causées par ces armes, à travers l'universalisation de la Convention, l'élimination des stocks, le déminage des terres contaminées et l'assistance aux survivants.

L'Unité d'appui à la mise en œuvre (ISU) assure, à cet égard, une fonction essentielle de secrétariat, en accompagnant les Etats parties dans l'exécution de leurs obligations conventionnelles et dans la mise en œuvre effective des décisions adoptées dans le cadre de la Convention.

Le Directeur de l'Unité d'appui à la mise en œuvre est placé sous la supervision de la Présidence de la Réunion des Etats parties et du Comité de coordination. Il assure notamment la coordination stratégique et opérationnelle de l'Unité, apporte un appui au Président, aux titulaires de mandat, aux Etats parties ainsi qu'aux mécanismes de la Convention, et veille au suivi des activités formelles et informelles relatives à la mise en œuvre de celle-ci.

A ce titre, le titulaire du poste sera notamment chargé :

- d'apporter un appui substantiel et administratif au Président, aux Etats parties, aux titulaires de mandats et aux mécanismes de la Convention ;
- de préparer, soutenir et assurer le suivi des réunions formelles et informelles, y compris les réunions intersessions, les Réunions des Etats parties, les Conférences d'examen et les réunions du Comité de coordination ;
- de conseiller et d'appuyer les Etats parties dans la mise en œuvre effective et efficiente de la Convention ;
- de soutenir le Président et le Comité de coordination dans les activités liées à l'universalisation de la Convention ;
- d'assurer la direction, la supervision et la gestion de l'Unité d'appui à la mise en œuvre, y compris la planification du travail, la gestion des ressources humaines et financières ainsi que l'élaboration des rapports d'activités et financiers.

.../...

Madame le Ministre d'Etat,
Ministre des Affaires Etrangères et
de la Coopération Internationale
ABIDJAN

Il importe de souligner que le poste est ouvert pour une durée initiale de quatre (4) ans, à compter du 1er mai 2027, avec possibilité de renouvellement pour une période additionnelle de quatre (4) ans. Le niveau de rémunération annoncé est de CHF 160 321 brut par an, toutes prestations comprises.

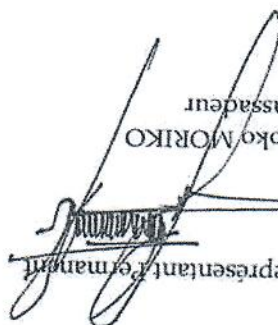
Dans cette perspective, les Etats membres sont priés de bien vouloir soumettre leurs candidatures en ligne, au plus tard, le 30 juin 2026, via le lien électronique suivant :

<https://www.apminebanconvention.org/en/news/article/annonce-selection-process-for-director-ap-mine-ban-convention-implementation-support-unit>

Compte tenu de l'importance stratégique de cette fonction, la Mission permanente voudrait suggérer qu'une attention particulière soit accordée à l'identification et à l'examen d'éventuelles candidatures nationales correspondant au profil requis, en vue de favoriser une représentation ivoirienne plus accrue à l'ONU.

Je vous prie d'agréer, Madame le Ministre d'Etat, l'assurance de ma haute considération.

Le Représentant permanent
Mamoko MORIKO
Ambassadeur



27 May 2026

The Permanent Missions to the United Nations of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction

Re: VACANCY ANNOUNCEMENT FOR THE POSITION OF ISU DIRECTOR

Excellencies,

Reference is made to the Decision on the selection procedure for the recruitment of a new Implementation Support Unit (ISU) Director, adopted at the 22nd Meeting of the States Parties to the Convention.

In my capacity as President of the Twenty-Third Meeting of the States Parties (23MSP) of the Convention on the Prohibition of the Use, Stockpiling, Production, and Transfer of Anti-Personnel Mines and on their Destruction, I have the honour to circulate the vacancy announcement for the position of ISU Director. I respectfully request Permanent Missions to bring this information to the attention of their nationals.

Interested applicants are invited to submit their applications online via the Convention website (www.aminetbanconvention.org). The deadline for submission of applications is 30th June 2026.

Please accept, Excellencies, the assurances of my highest consideration.



Amb. Eunice M. Tembo Luambila

Permanent Representative of Zambia to the United Nations in Geneva

President of the Twenty-Third Meeting of the States Parties





Twenty-Second Meeting of the States Parties
1 to 5 December 2025, Geneva

Vacancy Announcement

Job title:	Director of the Implementation Support Unit of the Anti-Personnel Mine Ban Convention (APMBC)
Duty station:	Geneva, Switzerland
Duration:	4 years from 1 May 2027 with the possibility to renew once for 4 years
Salary level:	160'321.-CHF gross salary (annual income before taxes, all benefits included)

Duties and Responsibilities

Responsible to the States Parties of the Convention and under the supervision of the President of the Meeting of the States Parties and the Coordinating Committee, the Director of the Implementation Support Unit is in charge of, inter alia, the following responsibilities:

- Support to the President, office holders, States Parties, meetings and mechanisms
 - Provide substantive and other support to the President and the office holders in all aspects of their work;
 - Prepare, support and carry out follow-up activities from formal and informal meetings under the Convention including Intersessional Meetings, Meetings of the States Parties, Review Conferences, Pledging Conference, Coordinating Committee and Committee meetings, amongst others;
 - Offer advice and support to States Parties on effective and efficient implementation of all aspects of the Convention and of the decisions adopted at Meetings of the States Parties and Review Conferences, as well as on facilitating communication among States Parties;
 - Support the President and the Universalization Coordination Group in their universalization activities, including by preparing, supporting and carrying out follow-up activities of as well as remaining open to contacts with States not yet party to the Convention;
 - Support the Coordinator of the Sponsorship Programme in developing an annual strategy for sponsorship and support the Programme implementation;
 - Support other mechanisms established by the Convention including the Individualised Approach and the Cooperation and Assistance Fund.
- Leading and managing the Implementation Support Unit (ISU)
- Provide direction, supervision and guidance to staff members working in the ISU, by creating an environment of team spirit and motivation, while also ensuring optimization of resources;
 - Develop the five-year and annual work plan and budget of the ISU in accordance with the decisions taken by the Meetings of the States Parties and Review Conferences, ensure prudent management of financial resources and prepare the annual report on the activities and the finances of the ISU;
 - Report in written form as well as orally on the activities, functioning and finances of the ISU to Meetings of the States Parties and Review Conferences, and to informal meetings under the Convention as appropriate.
 - Report quarterly to the Coordinating Committee on the activities and finances of the ISU.

- Institutional memory and relations with stakeholders
- Build and maintain the institutional memory of the Convention including by keeping records of formal and informal meetings and other relevant expertise and information pertaining to the implementation of the Convention;
- Maintain close relationships with States Parties, (potential) donors, international and civil society organizations that participate in the work of the Convention, while also liaising with other international organizations or agencies and the media with a view to advance the implementation of the Convention.

Competencies

- Possess expert knowledge of advanced concepts in humanitarian disarmament and a broad knowledge of related disciplines (human rights, international humanitarian law, disarmament, peacebuilding and conflict prevention);
- Possess an in-depth knowledge of multilateral diplomatic work;
- Ability to lead strategic planning, result-based management and reporting processes;
- Solid knowledge of financial and human resources management, resource mobilization, contracting, tender procedures, knowledge management and information and communication technologies;
- Have strong oral and written networking and communication skills;
- Be a team leader and show mentoring skills;
- Remain transparent, impartial, accountable and incorruptible at all times;
- Display cultural, gender, religion, race, nationality and age sensitivity.

Required Skills and Experience

- Education and experience:
- Master's degree or equivalent qualifications preferred, in one of the following disciplines: political/social sciences, law, international relations, international development, public policy, public administration, business administration or other relevant field.
 - At least 7 years of relevant experience in a governmental, multilateral or civil society organisation in an international multi-cultural setting;
 - At least 5 years of relevant experience in the field of development, cooperation, humanitarian aid, disarmament, conflict prevention or post-conflict recovery work;
 - A proven track record of management.

Language requirements:

- Fluency in English, both oral and written;
- Working knowledge of other UN official languages is an asset.

Remark

Application deadline : 30 June 2026

Applicants should be aware of the fact that the selection panel is under the obligation of drafting a report on the interviews it has conducted, which will be shared with the members of the Coordinating Committee.